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The United States Government Manual 2020 Jun 25 2022 Known as the official handbook of the federal government, this annual resource provides comprehensive information on the agencies of the legislative, judicial, and executive branches, as well as quasi-official agencies, international organizations in which the United States participates, boards, commissions, and committees. Each agency's description consists of a list of principal officials; a summary statement of the agency's purpose and role in the federal government; a brief history of the agency, including its legislative or executive authority; and a description of consumer activities, contracts and grants, employment, and publications.

An Introduction to the U.S. Congress Dec 08 2020 Offers an introduction to Congress and the role it plays in the US political system. Written by a former Congressional staff member, this book includes boxed features on Congressional action - highlighting such topics as file sharing and student loans - that show students how Congress's work affects their lives.

Legislative Drafter's Deskbook Dec 28 2019 The Legislative Drafter's Deskbook offers practical advice and insight for those engaged in legislative

drafting, those more interested in policy than drafting itself, or those interested in reading and interpreting the law. The Legislative Drafter's Deskbook helps anyone understand why laws are drafted the way they are. This book explains why laws are drafted the way they are. Legislative drafting is - to the extent it is writing at all - the form of writing used for legislative measures, a category that covers original bills and resolutions as well as amendments. Ultimately, legislative drafting is the form of writing used for enacted law. The focus of this book is on legislative drafting for the Congress of the United States, but many, if not most, of the principles described here apply just as well to drafting for other legislatures. As forms of writing go, drafting is not freewheeling like poetry, nor showy like rhetoric, nor personal like a novel. Drafting is disciplined, rigorous, and analytical. Done well, drafting can also be creative, elegant, and clever. (Unfortunately, drafting is not always done well.) The purpose of this book is to provide practical advice on drafting to anyone who does, or may, engage in drafting, and indirectly to provide insight into the drafting process to other interested people. For example, this book is for people who are more interested in policy than in drafting, but want to understand why drafters operate the way they do. It is also for people who are more interested in reading and interpreting the law than in drafting, but want to understand why laws are drafted the way they are. It is hoped that this book will be accessible to beginners while remaining valuable to veterans. The traditional method of training drafters is to train them on the job; the consensus is that drafting is best learned holistically, on a case-by-case basis. For that reason this book is best used as a resource, not a course. It is a supplement to, not a substitute for, the learning that comes from experience. The author designed this book to answer the variety of questions about drafting that arise daily in the work of individuals with a professional interest in how bills, resolutions, and laws are drafted. The approach used here is pragmatic: You will find no linguistic theories or esoteric conundrums discussed here. What you will find is solid advice for everyday drafting projects. "A masterful work. It is comprehensive and exceptionally well written. It is an essential tool for anyone who drafts legislation or interprets the law." -- William K. Suter, Clerk of the United States Supreme Court "An essential and indispensable book, both as a reference work and as a thorough introduction to Federal legislative drafting." -- Frank Burk, Legislative Counsel of the United States Senate 1991-1998 "The succinct and thorough assessment of good legislative drafting techniques provides a set of 'best practices' for drafters at all levels of government." -- Elizabeth Garrett, Sydney M. Irmas Professor of Public Interest Law, University of Southern California "State legislative drafters will also greatly appreciate this work." -- Bruce Feustel, Senior Fellow, NCSL Summary of Contents 1. Being a Drafter 2. Understanding How Laws Are Made 3. Considering the Courts: Statutory Interpretation 4. Thinking Through the Policy 5. Choosing the Right Measure 6. Writing Effectively 7. Organizing and Arranging 8. Using the Right Style 9. Affecting and Amending Other Laws 10. Working in, and Working with, the Executive Branch Appendices Back of the Book Table of Cases Table of Constitutional Provisions Table of Statutes at Large Table of Public Laws Table of U.S. Code Sections Index Complete Table of Contents online at www.LegislativeDraftersDeskbook.com

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