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- A comprehensive reference book for SOLIDWORKS 2020
- Contains 260 plus standalone tutorials
- Starts with a basic overview of SOLIDWORKS 2020 and its new features
- Tutorials are written for each topic with new and intermediate users in mind
- Includes access to each tutorial's initial and final state
- Contains a chapter introducing you to 3D printing

The SOLIDWORKS 2020 Reference Guide is a comprehensive reference book written to assist the beginner to intermediate user of SOLIDWORKS 2020. SOLIDWORKS is an immense software package, and no one book can cover all topics for all users. This book

provides a centralized reference location to address many of the tools, features and techniques of SOLIDWORKS 2020. This book covers the following:

- System and Document properties
- FeatureManagers
- PropertyManagers
- ConfigurationManagers
- RenderManagers
- 2D and 3D Sketch tools
- Sketch entities
- 3D Feature tools
- Motion Study
- Sheet Metal
- Motion Study
- SOLIDWORKS Simulation
- PhotoView 360
- Pack and Go
- 3D PDFs
- Intelligent Modeling techniques
- 3D printing terminology and more

Chapter 1 provides a basic overview of the concepts and terminology used throughout this book using SOLIDWORKS 2020 software. If you are completely new to SOLIDWORKS, you should read Chapter 1 in detail and complete Lesson 1, Lesson 2 and Lesson 3 in the SOLIDWORKS Tutorials. If you are familiar with an earlier release of SOLIDWORKS, you still might want to skim Chapter 1 to become acquainted with some of the commands, menus and features that you have not used; or you can simply jump to any section in any chapter. Each chapter provides detailed PropertyManager information on key topics with individual stand-alone short tutorials to reinforce and demonstrate the functionality and ease of the SOLIDWORKS tool or feature. The book provides access to over 260 models, their solutions and additional support materials. Learn by doing, not just by reading. Formulate the skills to create, modify and edit sketches and solid features. Learn the techniques to reuse features, parts and assemblies through symmetry, patterns, copied components, design tables, configurations and more. The book is designed to complement the Online Tutorials and Online Help contained in SOLIDWORKS 2020. The goal is to illustrate how multiple design situations and systematic steps combine to produce successful designs. The author developed the tutorials by combining his own industry experience with the knowledge of engineers, department managers, professors, vendors and manufacturers. He is directly involved with SOLIDWORKS every day and his responsibilities go far beyond the creation of just a 3D model.

The SPSS Base 15.0 User's Guide is a comprehensive reference for using SPSS for WindowsA (R). At over 800 pages, the guide includes overviews of the interface and help section; editing, preparing, and transforming data; creating, handling, and transforming files; working with output and command syntax; performing a wide range of analysis techniques; creating charts and tables; customizing menus and toolbars; using the production and scripting facilities; and managing output. This straightforward guide to PROC TEMPLATE shows you how to build your own custom styles and tables in SAS. You'll learn how to create new styles to match your organization's standards or simply to increase your report's aesthetic potential build custom tables with complex structures and traffic lighting to make them easier to read and interpret

manage your templates and share them with other SAS users. Written for all levels of users, PROC TEMPLATE Made Easy guides you through the process of writing templates. Beginners will benefit from learning how to do so from the ground up. Intermediate and advanced users will learn the more complex features of PROC TEMPLATE as well as how to use styles in the Base SAS reporting procedures. This book explains how PROC TEMPLATE saves templates and teaches you how to create shareable template stores, allowing you to customize your working environment. The visual appendixes of all style attributes and graph colors serve as an essential reference. The official "Fedora 14 User Guide" is focused on the end-user looking to accomplish standard desktop computer user tasks, such as browsing the web, reading and sending email, and doing office productivity work. Microsoft SharePoint 2013 provides a collection of tools and services you can use to improve user and team productivity, make information sharing more effective, and facilitate business decision-making processes. In order to get the most out of SharePoint 2013, you need to understand how to best use the capabilities to support your information management, collaboration, and business process management needs. The SharePoint 2013 User's Guide is designed to provide you with the information you need to effectively use these tools. Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources (such as lists, libraries, and sites) and services (such as search, workflow, and social) that make up these environments. In the fourth edition of this bestselling book, author Tony Smith walks you through the components and capabilities that make up a SharePoint 2013 environment. He provides step-by-step instructions for using and managing these elements, as well as recommendations for how to best leverage them. The author has brought together this information based on his extensive experience working with these tools and with business users who effectively leverage these technologies within their organizations. These real-world experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product. Pick up a copy of the SharePoint 2013 User's Guide today. The Metastorm ProVision 6.2 User Guide is the essential reference. Packed with tips and tricks that go way beyond what you would expect, the book explains how to ask the right questions as well as how to use the program. All the new features are described. Bill shares his expertise in many areas including simulation, strategy and process improvement. Orients the new user to Window system concepts and provides detailed tutorials for many client programs, including the xterm terminal emulator and window managers. This popular manual is available in two editions, one for users of the MIT software, one for users of Motif. Revised for X11 Release 5 and

Motif 1.2. There's nothing like teamwork for making progress on a project, but sharing information and building on each other's successes can be challenging when your team is scattered across the miles. Microsoft's SharePoint helps teams and organizations close the distance. With SharePoint, groups construct web sites specifically for collaboration--sites where individuals can capture and share ideas, and work together on documents, tasks, contacts, and events. It's the next best thing to being in the room together. Unfortunately, much of the documentation for SharePoint is written to help system administrators get it up and running, which often leaves end users in the dark. The SharePoint User's Guide takes another approach: this quick and easy guide shows you what you need to know to start using SharePoint effectively and how to get the most from it. You'll learn how to create sites that your organization can use to work together or independently, from an end user's point of view. Now, even beginners can learn how to: access sites that are already set up create new sites personalize sites use the document and picture libraries for adding and editing content add discussion boards and surveys to a site enhance security You'll learn how you can receive alerts to tell you when existing documents and information have been changed, or when new information or documents have been added. You can even share select information with partners or customers outside your organization. No one that uses SharePoint collaboration services can afford to be without this handy book. The SharePoint User's Guide is designed to help you find answers quickly, explaining key concepts and major points in straightforward language. With SharePoint, any team or organization can overcome geographic or time-zone challenges, and the SharePoint User's Guide will show them how. "Get the most from cPanel with this easy to follow guide."--Resource description p. * Provides a "real world" view and best practices around using SharePoint 2003 technologies to meet business needs. * Seth Bates was the technical reviewer for both of Scot Hillier's books. * Lists the most common deployment scenarios of SharePoint technologies and the ways to best leverage SharePoint features for these scenarios. The official "Fedora 13 User Guide" is focused on the end-user looking to accomplish standard desktop computer user tasks, such as browsing the web, reading and sending email, and doing office productivity work. Learn how to make the most of SharePoint 2016 and its wide range of capabilities to support your information management, collaboration, and business process management needs. Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources (such as lists, libraries, and sites) and services (such as search, workflow, and social) that make up these environments. In the fifth edition of this bestselling book, author Tony Smith walks you through the components and capabilities that make up a

SharePoint 2016 environment. He provides step-by-step instructions for using and managing these elements, as well as recommendations for how to get the best out of them. What You Will Learn Create and use common SharePoint resources like lists, libraries, sites, pages and web parts Understand when and how workflows and information management policies can be used to automate process Learn how to take advantage of records retention, management, and disposition Make the most of SharePoint search services Take advantage of social capabilities to create social solutions Who This Book Is For Whether you have not yet used SharePoint at all, have used previous versions, have just started using the basic features, or have been using it for a long of time, this book provides the skills you need to work efficiently with the capabilities SharePoint 2016 provides.

The SOLIDWORKS 2018 Reference Guide is a comprehensive reference book written to assist the beginner to intermediate user of SOLIDWORKS 2018. SOLIDWORKS is an immense software package, and no one book can cover all topics for all users. This book provides a centralized reference location to address many of the tools, features and techniques of SOLIDWORKS 2018. This book covers the following: System and Document propertiesFeatureManagersPropertyManagersConfigurationManagersRenderManagers2D and 3D Sketch toolsSketch entities3D Feature toolsMotion StudySheet MetalMotion StudySOLIDWORKS SimulationPhotoView 360Pack and Go3D PDFsIntelligent Modeling techniques3D printing terminology and more Chapter 1 provides a basic overview of the concepts and terminology used throughout this book using SOLIDWORKS 2018 software. If you are completely new to SOLIDWORKS, you should read Chapter 1 in detail and complete Lesson 1, Lesson 2 and Lesson 3 in the SOLIDWORKS Tutorials. If you are familiar with an earlier release of SOLIDWORKS, you still might want to skim Chapter 1 to become acquainted with some of the commands, menus and features that you have not used; or you can simply jump to any section in any chapter. Each chapter provides detailed PropertyManager information on key topics with individual stand-alone short tutorials to reinforce and demonstrate the functionality and ease of the SOLIDWORKS tool or feature. The book provides access to over 250 models, their solutions and additional support materials. Learn by doing, not just by reading. Formulate the skills to create, modify and edit sketches and solid features. Learn the techniques to reuse features, parts and assemblies through symmetry, patterns, copied components, design tables, configurations and more. The book is designed to complement the Online Tutorials and Online Help contained in SOLIDWORKS 2018. The goal is to illustrate how multiple design situations and systematic steps combine to produce successful designs. The author developed the tutorials by combining his own

industry experience with the knowledge of engineers, department managers, professors, vendors and manufacturers. He is directly involved with SOLIDWORKS every day and his responsibilities go far beyond the creation of just a 3D model. Used by millions worldwide, FileMaker Pro is an award-winning database program for managing people, projects, images, assets, and other information. It's easy to use and totally customizable--so long as you know what you're doing. But FileMaker Pro doesn't come with a printed manual, so FileMaker Pro: The Missing Manual is the authoritative, jargon-free book that should have been in the box. FileMaker Pro: The Missing Manual approaches FileMaker the way FileMaker approaches you: it's user-friendly and seemingly straightforward enough, but it offers plenty of substance worthy of deeper exploration. Packed with practical information as well as countless expert tips and invaluable guidance, it's an in-depth guide to designing and building useful databases with the powerful and pliable FileMaker Pro. Covering FileMaker for both Windows and Macintosh, FileMaker Pro: The Missing Manual is ideal for small business users, home users, school teachers, developers--anyone who wants to organize information efficiently and effectively. Whether you want to run a business, publish a shopping cart on the Web, plan a wedding, manage a student information system at your school, or program databases for clients, this book delivers. Author Geoff Coffey has many years of experience using FileMaker Pro (he was, in fact, an early beta tester for the product). Author Susan Prosser is a FileMaker Certified Developer who trains other developers. Together, Coffey and Prosser show you how to: Get FileMaker up and running quickly and smoothly Import and organize information with ease Design relational databases that are simple to use, yet powerful Take advantage of FileMaker Pro calculation capabilities Automate processes with scripting Customize FileMaker Pro to your needs and preferences Share information with other people (coworkers, clients, and customers) and other programs Understand and select the best security options What could easily come across as dry and intimidating--things like relational theory, calculations, and scripting--are presented in a way that is interesting and intuitive to mainstream users. In no time, you'll be working more productively and efficiently using FileMaker Pro. The AIMMS 3.9 User's Guide provides a global overview of how to use the AIMMS system. It is aimed at application builders, and explores AIMMS' capabilities in helping you create a model-based application in an easy and maintainable manner. The guide describes the various graphical tools that the AIMMS system offers for this task. The SolidWorks 2015 Reference Guide is a comprehensive reference book written to assist the beginner to intermediate user of SolidWorks 2015. SolidWorks is an immense software package, and no one book can cover

all topics for all users. This book provides a centralized reference location to address many of the tools, features and techniques of SolidWorks 2015. This book covers the following: System and Document properties, FeatureManagers, PropertyManagers, ConfigurationManagers, RenderManagers, 2D and 3D Sketch tools, Sketch entities, 3D Feature tools, Motion Study, Sheet Metal, Motion Study, SolidWorks Simulation, PhotoView 360, Pack and Go, 3D PDFs, Intelligent Modeling techniques, 3D printing terminology and more. Chapter 1 provides a basic overview of the concepts and terminology used throughout this book using SolidWorks 2015 software. If you are completely new to SolidWorks, you should read Chapter 1 in detail and complete Lesson 1, Lesson 2 and Lesson 3 in the SolidWorks Tutorials. If you are familiar with an earlier release of SolidWorks, you still might want to skim Chapter 1 to become acquainted with some of the commands, menus and features that you have not used; or you can simply jump to any section in any chapter. Each chapter provides detailed PropertyManager information on key topics with individual stand-alone short tutorials to reinforce and demonstrate the functionality and ease of the SolidWorks tool or feature. The book provides access to over 240 models, their solutions and additional support materials. Learn by doing, not just by reading. Formulate the skills to create, modify and edit sketches and solid features. Learn the techniques to reuse features, parts and assemblies through symmetry, patterns, copied components, design tables, configurations and more. The book is designed to compliment the Online Tutorials and Online Help contained in SolidWorks 2015. The goal is to illustrate how multiple design situations and systematic steps combine to produce successful designs. The author developed the tutorials by combining his own industry experience with the knowledge of engineers, department managers, professors, vendors and manufacturers. He is directly involved with SolidWorks every day and his responsibilities go far beyond the creation of just a 3D model. This book offers a comprehensive introductory guide to "choosing and using" a series LXD55 or LXD75 computer-controlled ("goto") telescope, containing a wealth of useful information for both beginners and more advanced practical amateur astronomers. The manufacturer's manuals are not nearly detailed enough to be of real help to beginners. No other book offers advanced techniques for more experienced LXD series users.

PREFACE Getting Faster Answers About AutoCAD Whether you are a beginning AutoCAD user, a part-time user, or even a long-standing user, it is virtually impossible to remember every nuance and every option for every AutoCAD command and variable. We have all had questions like "Can I do it this way with that command?" or "How do I get this sequence to work?" It is more important to know where to find information about AutoCAD commands than to remember it all. This reference

guide is designed to give you fast access to AutoCAD's commands, variables, and key topics. Each command, variable, and topic is presented alphabetically and described simply and to the point. The complexities of commands and variables are explained with tips and warnings learned from experience. Why This Book Is Different This guide pulls AutoCAD commands, variables, and topics into one easy-to-use reference that brings important information about every AutoCAD command and variable to your fingertips. The guide is not limited to a mere listing of commands and variables and what they do. It also helps you

- Find commands and variables quickly to get key descriptions
- Get tips and warnings that will save you time
- See example sequences and screen shots illustrating how to use commands and variables
- Identify variables for use with commands, menu macros, and AutoLISP

Who Does This Book Benefit? This book is intended to be used by a person having some basic knowledge of AutoCAD. Microsoft SharePoint Foundation 2010 and SharePoint Server 2010 provide a collection of tools and services you can use to improve user and team productivity, make information sharing more effective, and facilitate business decision-making processes. In order to get the most out of SharePoint 2010, you need to understand how to best use the capabilities to support your information management, collaboration, and business process management needs. This book is designed to provide you with the information you need to effectively use these tools. Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources (such as lists, libraries, and sites) and services (such as publishing, workflow, and policies) that make up these environments. Information and process owners will be given the knowledge they need to build and manage solutions. Information and process consumers will be given the knowledge they need to effectively use SharePoint resources. In this book, Seth Bates and Tony Smith walk you through the components and capabilities that make up a SharePoint 2010 environment. Their expertise shines as they provide step-by-step instructions for using and managing these elements, as well as recommendations for how to best leverage them. As a reader, you'll then embrace two common SharePoint uses, document management and project information management, and walk through creating samples of these solutions, understanding the challenges these solutions are designed to address and the benefits they can provide. The authors have brought together this information based on their extensive experience working with these tools and with business users who effectively leverage these technologies within their organizations. These experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product.

"Technical communication is the process of making and sharing ideas and

information in the workplace as well as the set of applications such as letters, emails, instructions, reports, proposals, websites, and blogs that comprise the documents you write...Specifically, technical writing involves communicating complex information to a specific audience who will use it to accomplish some goal or task in a manner that is accurate, useful, and clear. Whether you write an email to your professor or supervisor, develop a presentation or report, design a sales flyer, or create a web page, you are a technical communicator." (Chapter 1)

Enjoy 100% of the features of your PrestaShop store! The first guide to show you how to power your site using Umbraco. More companies are turning to the power and simplicity of Umbraco's web content management system to build robust, customized sites. Written by leaders in the Umbraco community, this invaluable guide takes you through every aspect of this open source tool. Code samples using XHTML, CSS, XSLT, and C# are integrated throughout the pages to illustrate key concepts that you can apply. As you work through the chapters, you'll progress from building a basic Umbraco site to a sophisticated one that meets the needs of your organization.

Umbraco User's Guide: Explains how to install Umbraco and walks you through its XML structure Discusses how to create templates while building your understanding of layouts Offers best practices for developing content, designing types, organizing templates, and using the rich text editor Walks you through XSLT and .NET controls Helps you build sample applications and troubleshoot any issues that arise Covers how to create your own classified ads site by combining document types, templates, styles, macros, and more Run Docker on AWS and build real-world, secure, and scalable container platforms on cloud Key Features Configure Docker for the ECS environment Integrate Docker with different AWS tools Implement container networking and deployment at scale

Book Description Over the last few years, Docker has been the gold standard for building and distributing container applications. Amazon Web Services (AWS) is a leader in public cloud computing, and was the first to offer a managed container platform in the form of the Elastic Container Service (ECS). Docker on Amazon Web Services starts with the basics of containers, Docker, and AWS, before teaching you how to install Docker on your local machine and establish access to your AWS account. You'll then dig deeper into the ECS, a native container management platform provided by AWS that simplifies management and operation of your Docker clusters and applications for no additional cost. Once you have got to grips with the basics, you'll solve key operational challenges, including secrets management and auto-scaling your infrastructure and applications. You'll explore alternative strategies for deploying and running your Docker applications on AWS, including Fargate and ECS Service Discovery, Elastic Beanstalk, Docker Swarm and Elastic

Kubernetes Service (EKS). In addition to this, there will be a strong focus on adopting an Infrastructure as Code (IaC) approach using AWS CloudFormation. By the end of this book, you'll not only understand how to run Docker on AWS, but also be able to build real-world, secure, and scalable container platforms in the cloud. What you will learn

- Build, deploy, and operate Docker applications using AWS
- Solve key operational challenges, such as secrets management
- Exploit the powerful capabilities and tight integration of other AWS services
- Design and operate Docker applications running on ECS
- Deploy Docker applications quickly, consistently, and reliably using IaC
- Manage and operate Docker clusters and applications for no additional cost

Who this book is for

Docker on Amazon Web Services is for you if you want to build, deploy, and operate applications using the power of containers, Docker, and Amazon Web Services. Basic understanding of containers and Amazon Web Services or any other cloud provider will be helpful, although no previous experience of working with these is required. Among the many different approaches to "templating" with Perl--such as Embperl, Mason, HTML::Template, and hundreds of other lesser known systems--the Template Toolkit is widely recognized as one of the most versatile. Like other templating systems, the Template Toolkit allows programmers to embed Perl code and custom macros into HTML documents in order to create customized documents on the fly. But unlike the others, the Template Toolkit is as facile at producing HTML as it is at producing XML, PDF, or any other output format. And because it has its own simple templating language, templates can be written and edited by people who don't know Perl. In short, the Template Toolkit combines the best features of its competitors, with ease-of-use and flexibility, resulting in a technology that's fast, powerful and extensible, and ideally suited to the production and maintenance of web content and other dynamic document systems.

In Perl Template Toolkit you'll find detailed coverage of this increasingly popular technology. Written by core members of the technology's development team, the book guides you through the entire process of installing, configuring, using, and extending the Template Toolkit. It begins with a fast-paced but thorough tutorial on building web content with the Template Toolkit, and then walks you through generating and using data files, particularly with XML. It also provides detailed information on the Template Toolkit's modules, libraries, and tools in addition to a complete reference manual. Topics in the book include:

- Getting started with the template toolkit
- The Template language
- Template directives
- Filters
- Plugins
- Extending the Template Toolkit
- Accessing databases
- XML
- Advanced static web page techniques
- Dynamic web content and web applications

The only book to cover this important tool, Perl Template Toolkit is essential reading for any Perl programmer who wants to create dynamic web

content that is remarkably easy to maintain. This book is your surefire guide to implementing this fast, flexible, and powerful templating system. An authoritative introduction to implementing DotNetNuke Web sites, by experienced DotNetNuke implementers and trainers An impressive author team shows you how to easily build Web sites with a variety of content features - no programming experience required. If your goal is to build the site without worrying about the programming behind it, DotNetNuke 5 User's Guide gives you exactly what you need. After developing a groundwork in the DotNetNuke framework and DotNetNuke as a content management system, it provides installation and administration information. Then it takes you step by step through a variety of use cases, implementation strategies, and configuration decisions for various sites.

Introduces the benefits of content management systems, open source, how DotNetNuke functions as a content management system, and DotNetNuke modules, pages, and skins Explains the installation process, options for installing DotNetNuke, and requirements, as well as administration functionality and content management fundamentals for DNN sites Examines different use cases, implementation strategies, and configuration decisions Shows how to develop and implement a personal Web site, a team or club community, a small business site, and an enterprise solution Looks at various advanced topics relevant to all use cases, ranging from advanced installation options to detailed administrative features Includes a foreword by Shaun Walker, creator of DotNetNuke and Wrox DotnetNuke series editor

DotNetNuke 5 User's Guide provides the tools you need to put this valuable technology to work. The AIMMS 3.10 User's Guide provides a global overview of how to use the AIMMS system. It is aimed at application builders, and explores AIMMS' capabilities in helping you create a model-based application in an easy and maintainable manner. The guide describes the various graphical tools that the AIMMS system offers for this task.

BANTAM is the first modeling language specifically designed for applications in Biometrics and Token Technology. It represents a significant step forward for the design and implementation of biometric and related technology applications in that: - it is very simple to learn and use; - it offers a consistent system of documentation and a clarity of presentation which make the accurate description of user requirements much easier; - it provides a complete methodology for managing the project from original business case, through procurement and implementation, to subsequent training and support. "The User Guide" provides much more than just a guide to the Bantam methodology: readers will also find lots of good advice on program management in general and will gain an insight into designing biometric and related applications. It will be essential reading for anyone who is serious about biometrics and related technologies, including

governmental/corporate end-users, systems integrators, biometric vendors, application developers and device manufacturers. It will also be useful background reading for advanced students and IT and management consultants. Reviews of Julian Ashbourn's first book: "Biometrics: Advanced Identity Verification": "You could attend a dozen conferences and not come away with the kind of overview presented in this new book". Dave Mintie, Connecticut Department of Social Services " a highly readable, entertaining guidebook that should serve as a welcome companion for anyone who must promote, explain, justify, or control an organization's transition to biometric technology." Richard Norton, Executive Director, International Biometrics Industry Association This book is a no-nonsense guide for Office users who have a SharePoint environment deployed. Written by the person responsible for large SharePoint deployment – his role is helping desktop users integrate and use SP features seamlessly – our author takes users through working with their familiar Office applications and leveraging SharePoint on the backend. This is different than using SharePoint; it's about putting Office to work and integrating it with SharePoint in such a way that even more benefits and synergies are realized. It's about using Office and SharePoint as a platform, and there is no other book on the market combining the two products.

Do you think Excel is a difficult software to use?

Do you want to increase your Excel abilities with all its functions?

Using Excel has never been easier and faster!

With this step-by-step guide you will learn to master the most useful and famous spreadsheet in the world: you will discover the shortcuts to simplify your work and the formulas to automate your projects.

Excel is an indispensable tool for companies. The problem is, that many people find it complicated or don't know how to take full advantage of all its formulas. This software has specific features for any situation: using them, you can save a lot of time.

The more you advance your Excel skills, the more efficiently you will be able to complete a variety of projects and tasks. For example:

Conditional formatting allows you to apply a format to a cell or a range of cells based on a given criteria which will make data easier to read.

Pivot Tables and charts will allow you to quickly identify trends in large datasets and inform business decisions.

Would you like to become a pro in Excel?

“Excel user guide” is a unique manual of its kind: practical and fast, it contains all the information you need to learn how to use Excel in the best way. You will start from the basics and increase your notions to have a complete training on the multiple functions.

Here is what you will find inside the book:

- The steps to start using Excel
- The basic functions
- Data entry and editing
- Date and time functions
- Logical and Math features
- Lookup functions
- Information and Financial functions
- Top Excel tips and tricks

... and much more!

Whether you're a complete beginner, or someone who wants to learn more using best practice, this is the book for YOU.

So, what are you waiting for? Click on “Buy-now” button to start learning Excel quickly!

The AIMMS 3.8 User's Guide provides a global overview of how to use the AIMMS system. It is aimed at application builders, and explores AIMMS' capabilities in helping you create a model-based application in an easy and maintainable manner. The guide describes the various graphical tools that the AIMMS system offers for this task. Web sites, collaboration, document management, paperless offices—we want it all in business today, but how do we achieve all of these goals? More importantly, if you work for one of the millions of small-to-medium-sized businesses, how do you find the time to build the expertise necessary to reach these goals? Even the most powerful tool will not allow you to succeed unless you can get the majority of your staff to use it efficiently and effectively. You need a guide that demonstrates a platform that small-to-medium-sized businesses can use to reach these goals. Office and SharePoint 2010 User's Guide demystifies the path that every Microsoft Office user can follow to benefit from the synergism of tools they are already familiar with. Together with SharePoint 2010, users can achieve goals like web sites with a consistent single view, improved collaboration within their organization, and better document management, and may even get one step closer to the paperless office we've been promised for years. This book has topics for Office users of all skill levels, from those just starting to use Office tools to experienced power users. It examines each major Office tool and shows how it contributes to the support and use of SharePoint in today's increasingly electronic-based office environment. SharePoint 2007 User's Guide: Learning Microsoft's Collaboration and Productivity Platform is the follow-up edition to the successful SharePoint 2003 User's Guide (Apress, 2005). This book provides guidance about the new workflows, interface, and other technologies within SharePoint 2007. Authors Seth Bates and Tony Smith describe SharePoint in a variety of environments. They have the expertise and ability to proffer an eminently useful guide for anyone working with SharePoint technologies in any capacity.

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