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feature-packed entertainment device. Guy Hart-Davis shows you strategies for making the most of Microsoft's robust built-in apps, from the new Edge browser to your Cortana personal assistant. Easy to understand and nontechnical, Windows 10 Tips and Tricks is perfect for beginners--and for more experienced users ready to get more productive or move to a new computer. Whether you're running Windows 10 on a desktop, a laptop, or a tablet, get this book and run it better! Here's just a sampling of what this book's tips, tricks, and strategies will help you do: Set up your Windows 10 computer and make it work just the way you want Navigate Windows 10 like a pro Make the most of Windows' resurrected and improved Start menu Explore the web faster, smarter, and more safely with Microsoft Edge Enter text whatever way you like best--including the on-screen keyboard and handwriting panel Communicate via email, Skype, and much more Quickly find whatever you're looking for, wherever you've stored it Share your device with others and still keep it secure Connect to wireless networks more reliably, with better performance--even hidden networks! Use multiple displays at once--even TV screens Give yourself faster access to the apps and files you need the most Protect your privacy and choose which notifications to receive Organize and share your media library Supercharge your productivity with virtual desktops and other shortcuts Improve performance, fix problems, and keep Windows 10 working reliably In

addition, this book is part of Que's exciting new Content Update Program. As Microsoft updates features of Windows 10, sections of this book will be updated or new sections will be added to match the updates to the software. The updates will be delivered to you via a FREE Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit www.quepublishing.com/CUP. How to access the web edition: Follow the instructions in the book to learn how to register your book to access the FREE Web Edition. (Musician's Guide Home Recordg). The best recordings are for nothing if the mix doesn't present those tracks in the best possible way and this book is all about how to make mixes that pull the listener in. It's not just about the technology, but the art of mixing as well. Written in a clear, practical, non-intimidating style, topics include: * Feel vs. perfection * The importance of the arrangement for mixing * Tailoring material for your audience * Monitoring and acoustics * Software mixer architecture * Unique aspects of mixing with digital audio * How to use plug-ins * Integrating external hardware with computers, the "12-step program" to create great mixes * Panning techniques * Equalization * Dynamics processing * Time-based effects * Placing effects in the right order * How to use automation * Hardware control surfaces * Mixing with virtual instruments * Adding expressiveness in the mix * Using ReWire, beyond conventional mixing techniques *

Mixing and MIDI, and much more Far from being a laundry list of mixing techniques, How to Create Compelling Mixes places equal emphasis on the art of mixing. With copious illustrations and featuring the judicious use of sidebars to give details on selected topics for those who want to know "why" as well as "how," How to Create Compelling Mixes is essential reading about how to get the most out of this crucial processor for mixing and mastering. One of the Guardian's TOP TEN BOOKS to gift. 'It's practical AND beautiful . . . an ideal gift' Graham Norton, BBC Radio 2 Britain's best-loved cook and national treasure Mary Berry lets readers in on her very own household secrets . . . A comprehensive, beautifully illustrated guide that shares her greatest tips on how to care for your home. 'This book is a collection of skills I've learned for running a home. Gleaned from years of practical experience, along with all the hints that friends and family have imparted to me, I hope it will be a helping hand' - Mary Berry Inside you'll find . . . A KITCHEN KNOW-HOW for the heart of your home - Freezer tips - Organize your food - CLEANING & CONFIGURING YOUR HOME - Create cleaning products from store cupboard items - LAUNDRY & WARDROBE WISDOM - Banish moths from your home for good - Remove stains from every kind of fabric - get green fingered with GARDENING & FLOWERS - Bring greenery into your home even without a garden - Create beautiful flower arrangements - And

finally master the art of HOSTING & ADDING THE EXTRA TOUCHES for sparkling parties at home. Easy to use, practical and gorgeously illustrated, Mary's Household Tips & Tricks covers everything from Mary's golden rules for baking to her favourite flowers for each season, from how to polish silver to whether tea should be poured before or after milk. With secrets for accomplishing the most challenging home-keeping tasks with ease, Mary's wonderfully simple book will help turn any house into a home. 'The Queen of British baking has whipped up a recipe for home happiness' The Independent 'A domestic goddess' The Daily Telegraph The brain is a fearsomely complex information-processing environment--one that often eludes our ability to understand it. At any given time, the brain is collecting, filtering, and analyzing information and, in response, performing countless intricate processes, some of which are automatic, some voluntary, some conscious, and some unconscious. Cognitive neuroscience is one of the ways we have to understand the workings of our minds. It's the study of the brain biology behind our mental functions: a collection of methods--like brain scanning and computational modeling--combined with a way of looking at psychological phenomena and discovering where, why, and how the brain makes them happen. Want to know more? Mind Hacks is a collection of probes into the moment-by-moment works of the brain. Using cognitive neuroscience, these experiments, tricks, and

tips related to vision, motor skills, attention, cognition, subliminal perception, and more throw light on how the human brain works. Each hack examines specific operations of the brain. By seeing how the brain responds, we pick up clues about the architecture and design of the brain, learning a little bit more about how the brain is put together. Mind Hacks begins your exploration of the mind with a look inside the brain itself, using hacks such as "Transcranial Magnetic Stimulation: Turn On and Off Bits of the Brain" and "Tour the Cortex and the Four Lobes." Also among the 100 hacks in this book, you'll find: Release Eye Fixations for Faster Reactions See Movement When All is Still Feel the Presence and Loss of Attention Detect Sounds on the Margins of Certainty Mold Your Body Schema Test Your Handedness See a Person in Moving Lights Make Events Understandable as Cause-and-Effect Boost Memory by Using Context Understand Detail and the Limits of Attention Steven Johnson, author of "Mind Wide Open" writes in his foreword to the book, "These hacks amaze because they reveal the brain's hidden logic; they shed light on the cheats and shortcuts and latent assumptions our brains make about the world." If you want to know more about what's going on in your head, then Mind Hacks is the key--let yourself play with the interface between you and the world. Drawn from Life offers bite-size lessons that will help anyone master the classic practice of life drawing. Over 100 pieces of art by contemporary artists

illustrate fundamentals such as line, contour, and color, plus surprising and innovative techniques that will take your drawings to the next level. Showcasing a wide range of styles and methods, this is a refreshing new guide to a timeless art form. Provides a variety of tips to maximize one's usage of the iPad and iPhone, covering such topics as customizing settings, communicating with iMessage, using iBooks, making and receiving calls, syncing and sharing files using iCloud, and managing email. Want to become a better firefighter? Here are 401 tips, ideas, and tricks of the trade that veteran and experienced firefighters can teach you on how to become better, safer, and a cut above other firefighters. Topics include those for rookies, building construction, engine and ladder operations, incident command, safety and survival, training, tools, understanding smoke conditions, plus a lot more. Here is an opportunity to gain 30 years or more of experience in one book to help you become a better firefighter. From trick shots to mind-bending stunts to setting absurd records, Dude Perfect 101 Tricks, Tips, and Cool Stuff offers a full-color, at-home, screen-free adventure for young people eager to accept the challenge of performing the same unbelievable maneuvers that has made Dude Perfect a cultural phenomenon. Packed with step-by-step techniques to help boost search efficiency and save time Easy-to-follow two-page tutorials demonstrate how to maximize Google search options, exploit the power of Google reference

tools, accessorize a Web browser with Google, explore Froogle, and more Google is the world's leading search engine, with more than 4 billion Web pages indexed and more than 200 million queries a day DIY Household Hacks: Astonishingly simple but clever tips, tricks and shortcuts that will make cleaning and organizing your house easier than you can possibly imagine! Learn how to clean your house the easy way!!! Is your house filthy and you just don't have time to clean it? Do you hate using harsh chemicals that can harm your children, your pets and yourself? Do you wish there was a short-cut and little tricks that would help you clean and organize your house quicker and easier?well, this book is for you!! You're about to discover how to clean and organize your house the simple, clever, easy way. Cleaning your house doesn't have to be expensive, time consuming, or filled with harsh chemicals and bleaches that damage your clothes and give off noxious fumes. You just need to clean smart, not hard, and this book will show you how. Here Is A Preview Of What You'll Learn... Tips and tricks for cleaning the walls Tips and tricks for cleaning your floors Tips and Tricks for cleaning your baseboards, windows and doors Tips and tricks for cleaning your living room sets, sofas and chairs Tips and Tricks for cleaning your wood furniture Tips and Tricks for cleaning your appliances Tips and Tricks for cleaning your sink, oven and fridge Tips and Tricks for cleaning your cabinets and countertops Tips and Tricks for

cleaning your Bedroom Tips and Tricks for cleaning your tub and shower Tips and Tricks for cleaning your Toilet Tips and Tricks for cleaning your sinks and mirrors Much, much more! Download your copy today! Tags: DIY, Household hacks, DIY household hacks, DIY House cleaning, green cleaning, DIY home cleaning, all natural cleaning, DIY hacks, cleaning house, cleaning recipes, cleaning books, cleaning and organizing, cleaning your house, quick and easy Getting started with MongoDB is easy, but once you begin building applications with it, you'll face some complex issues. What are the tradeoffs between normalized and denormalized data? How do you handle replica set failure and failover? This collection of MongoDB tips, tricks, and hacks helps you resolve issues with everything from application design and implementation to data safety and monitoring. You get specific guidance in five topic areas directly from engineers at 10gen, the company that develops and supports this open source database: Application Design Tips: What to keep in mind when designing your schema Implementation Tips: Programming applications against MongoDB Optimization Tips: Speeding up your applications Data Safety Tips: Using replication and journaling to keep data safe—without sacrificing too much performance Administration Tips: How to configure MongoDB and keep it running smoothly Simple instructions, step-by-step photographic sequences, and home improvement tips help

homeowners save time and money on common house repairs and renovations Demonstrates a slew of time-saving tips and tricks for performing common math calculations. Contains sample problems for each trick, leading the reader through step-by-step. Features two mid-terms and a final exam to test your progress plus hundreds of exercise problems ranging from simple to more sophisticated. Also includes sections on ``Mathematical Curiosities" and ``Parlor Tricks" for math lovers. Over 1,000 Tips for Gardening, Country Cooking, Saving Money, DIY Cleaning Solutions, Home Remedies, and More! This comprehensive collection of practical tips covers all aspects of keeping a country home, from painting a wall to removing wine stains, making perfect pastry to making your own window cleaner. In addition, find advice for cleaning carpets, making jam, wallpapering, knitting, sewing, and more! Woven throughout are poems and proverbs, legends and lore, making this an enjoyable read and a perfect housewarming gift. "Crisp limp lettuce and celery by placing in a pan of cold water for an hour with slices of raw potato." "If an aluminum pan has become discolored, boil some apple peel in it for a few minutes, then rinse and dry." "Tighten up sagging cane seats of chairs by scrubbing both the top and underside with hot soapy water. Rinse in cold salt water." "Sprinkle salt on paths and brickwork crevices to get rid of weeds and grass." "A needle can be threaded more easily if

a little hairspray, starch, or beeswax is put on the end of the thread." "Sage tea is a valuable tonic that stimulates the circulation and soothes a persistent cough." Complete with lovely color illustrations throughout, this is a delightful and useful read. This is a guide for the game Among Us and it is a fully packed guide with lots of information on how you could play and navigate this game which was designed by Innersloth Studios. You can be rest assured that it is a fully complete guide set. It is a 2D game and cuts across multiple genre. With this guide in hand, you are on your way to becoming a pro impostor and amazing crewmate. In one of the chapters of this guidebook, you would see virtually all the necessary tips that would be important for you. They include pointers of things that you would need to watch out for as well as what to pay attention to while you are playing the game, whether you are playing as an Impostor or as a Crewmate. You will come across both basic and advanced information for the game mechanics and other aspect of the game. There has also been a FAQ section to help you answer the most common questions and others that might come up. Learn more in this guide! A gigantic guide to command blocks, redstone, mods, and more! The Giant Book of Hacks for Minecrafters teachers Minecrafters everything they need to know about manipulating and programming command blocks within Minecraft, manipulating redstone to make amazing contraptions and machines, how to

add modifications to their Minecraft game, and more! Other tips will help gamers: Make their own custom maps and mini-games Build essential redstone logic gates, loops, and circuits Explore today's range of modded Minecraft play, from the must-haves to the fanciful And much, much more! Packed with expert tips, cheats, and hacks! This guide shows users exactly how the experts wield command blocks and make fun modifications (like giving and getting loot and customizing villagers), wield redstone power and build classic and crazy contraptions (like automatic doors and furnaces, and hidden traps and staircases), and keep their games new and exciting with mods (from utilities to full-fledged gameplay extensions and modpacks). Hundreds of screenshots help readers follow along with each tip, step-by-step, to master the Minecrafting world. Basic Neuroscience Protocols: Tips, Tricks, and Pitfalls contains explanatory sections that describe the techniques and what each technique really tells the researcher on a scientific level. These explanations describe relevant controls, troubleshooting, and reaction components for some of the most widely used neuroscience protocols that remain difficult for many neuroscientists to implement successfully. Having this additional information will help researchers ensure that their experiments work the first time, and will also minimize the time spent working on a technique only to discover that the problem was them, and not their

materials. Describes techniques in very specific detail with step-by-step instructions, giving researchers in-depth understanding Offers many details not present in other protocol books Describes relevant controls for each technique and what those controls mean Chapters include references (key articles, books, protocols) for additional study Describes both the techniques and the habits necessary to get quality results, such as aseptic technique, aliquoting, and general laboratory rules Covers All Android™ Smartphones and Tablets Running Android 4.4 (KitKat®) or 4.3 (Jelly Bean) Unlock the Power of Your Android™ Smartphone or Tablet Discover hundreds of tips and tricks you can use right away with your Android device to get more done, and have more fun. You'll learn how to use your Android smartphone or tablet as a powerful communication, organization, and productivity tool as well as a feature-packed entertainment device. You will dig deep into the settings and capabilities of both Android itself and the preinstalled apps, developing the knowledge and skills to exploit them to the fullest. Easy to understand and non-technical, Android Tips and Tricks is perfect for beginners—and for more experienced users ready to get more productive or move to newer devices. It covers all new and recent Android smartphones and tablets running Android 4.4 (KitKat®) or 4.3 (Jelly Bean)—with bonus coverage of today's top Android "skins": Samsung TouchWiz and HTC Sense. Here's just a sampling of what this

book's tips, tricks, and strategies will help you do:

- Connect to wireless and cellular networks, keyboards and Bluetooth devices, and even VPNs
- Transform your device into a portable Wi-Fi hotspot, and share Internet connections via USB or Bluetooth
- Secure Android with screen and SIM locks, location settings, and encryption
- Sideload apps from any source and keep bad apps from loading
- Take Gmail to pro level with signatures, vacation responders, labels, archiving, advanced search, and secure two-step verification
- Manage multiple email accounts together: POP, IMAP, web mail, and Exchange
- Get more out of your Google Chrome browser, and share bookmarks across all your devices
- Chat via text, audio, or video on Google Hangouts—and customize it to work just the way you want
- Enjoy your music everywhere, whether it's stored locally or in the cloud
- Easily capture, edit, and share top-quality photos and videos
- Transform your smartphone or tablet into a total social networking hub
- Squeeze more battery life from any Android device

Guy Hart-Davis is the co-author of My Samsung Galaxy Note 3 and My HTC One, and the author or lead author of nearly 100 computer books. (Musician's Guide Home Recordg). Vocals tell the story that make the all-important connection between singer and listener, but recording a vocal isn't as simple as just putting a mic in front of someone and hoping for the best. This book written in a clear, practical, non-intimidating style covers all aspects of creating great vocals including: *

How to choose the right mic * Mic placement * Microphone accessories like cables and pop filters * Mic preamps * How to take maximum advantage of composite recording * Editing vocals digitally to prepare them for the best possible mix * Using processors (such as equalization, dynamics, and time-based effects) during mixdown to enhance vocal quality * Automation * Techniques for layered vocals, and more However, what makes this book truly special is that it goes beyond technology to include valuable tips and techniques on how to obtain the best vocal performances. Topics include how to connect with listeners, ways to convey a singer's personality, "emotional" dynamic range, and how to know when a take is the right take. Loaded with illustrations and featuring the judicious use of sidebars to give details on selected topics for those who want to know "why" as well as "how," How to Record Great Vocals is the key to transforming raw vocals into satisfying, emotional experiences. Over 1,000 Tips for Planting Vegetables, Flowers, Houseplants, Shrubs, Herbs, and Trees! This comprehensive collection of practical tips covers all aspects of gardening, from flowers and houseplants to planting shrubs, vegetables, herbs, and trees. In addition, find advice for dealing with garden pests, learn about the tools that will make your life much easier, and find valuable ways to avoid the aches and pains that often go along with the hard work of gardening. Woven throughout are poems and proverbs, legends

and lore, making this an enjoyable read and a perfect gift for the gardener in your life. "Put broken eggshells in a watering can, fill with water, and leave overnight. This will extract the nutrients making an excellent and cheap plant feed." "To improve the growth of leeks, add a little soot to the soil." "Weeding between onion rows should be done by hand, as hoeing will damage the shallow roots." "An old wheel rim makes an ideal storage place for a garden hose when not in use. Hang on a garage or shed wall." "For organic insecticide spray, boil a whole bulb of chopped garlic until it's soft. Put it into 1 gallon of water and add 1 tablespoon of biodegradable detergent. Leave for a day, strain, and use as required." Full of fascinating tidbits and brilliant suggestions, this book may transform the way you garden! Complete with lovely color illustrations throughout, this is a delightful and useful read for new and seasoned gardeners alike. Toss Lily into your project bag and bring her stitching savvy, troubleshooting techniques, and no-frills know-how wherever your crocheting takes you! Every crocheter, from the newest beginner to the most versatile expert, needs an accessible technique guide. And who better to compile one than Lily Chin—the author of four hugely popular knitting and crocheting manuals, a veteran teacher, and one of the fastest crocheters in the world? Lily Chin's *Crochet Tips & Tricks* compiles more than 75 of her best techniques—some collected from her regularly sold-out classes, many more never seen

before—into one comprehensive, pocket-size guide. This book is filled with simple solutions to every crocheter's pet peeves, as well as nonstandard approaches to some of the biggest crocheting bugaboos. At the end of it, you'll be left with one satisfying question: "Why didn't I think of that?!" You may know Dude Perfect from their mind-blowing, world record-breaking, viral trick shot videos and hilarious Overtime videos! NOW, with the guys' new, massive, photo-intensive book *Dude Perfect 101 Tricks, Tips, and Cool Stuff*, you'll experience a behind-the-scenes look at their stunts and their personal lives, PLUS step-by-step instructions so you can attempt their tricks at home! At Dude Perfect, we do everything we can to bring families closer together, and that's why we're excited to share this book with you. Follow our step-by-step instructions to have your own Dude Perfect-style fun! Tweens and teens, ages 8 to 12, will enjoy complete panda-monium with this in-depth look at Dude Perfect: five guys who are kickin' it, throwin' it, tossin' it, and shootin' it for more than 55 million YouTube subscribers and more than twelve billion views. With an oversize format and fun, informative graphics, *Dude Perfect 101 Tricks, Tips, and Cool Stuff* includes . . . Step-by-step instructions to perform your own real life trick shots using everyday objects. A behind-the-scenes view of those hilarious Overtime videos and extreme sports moments. Dude Perfect teaching about what a blast patience, perseverance, teamwork, friendship, and faith

can be. Fun science facts behind the seemingly impossible tricks—because really, how did they do that?! Infographics with "No way!" truths from the inspirational to the absurd. A deeper look into each Dude's personal life, including stats, favorite stunts, and insights. Each trick in *Dude Perfect 101 Tricks, Tips, and Cool Stuff* is the perfect combination of challenging and doable to keep your young reader off-screen for hours. This interactive book is a great gift for birthdays, Easter baskets, holiday gift giving, or just because. Whether your own trickster wants to perform solo, challenge a friend, or host a family date night, this visually engaging book is a slam dunk for anyone who is young at heart. Simple, practical, and inspiring tips, recipes, and wellness advice. This practical and inspiring little book offers over 1,000 wellness tips for boosting your immune system, caring for burns and wounds, improving your complexion, reducing stress, and much more. Find simple and effective home remedies such as: To relieve a dry, irritating cough: to 1/3 pt (200ml) boiling water, add the juice of 1 lemon, 2 tsp honey, 1/4 tsp cinnamon, 1 clove garlic, and a sprig of rosemary. Stir well, cover and leave for 15 mins. Strain and sip slowly. To relieve eczema, steep 1/2 ounce (13 grams) chamomile flowers in 1 pint (600 milliliters) boiling water for 20 minutes and add to a bath. To relieve tension in the upper body, sit cross-legged, block the ears with your fingers. Breathe in, then breathe out making a humming sound to lengthen the exhalation.

Repeat 10 times before going to bed. To remove makeup, coat the fingers with almond, sunflower, or avocado oil and spread evenly over the face and neck. Remove the oil with tissues. Saturate a black tea bag with warm water. Press over clean lips for 5 minutes. Repeat if desired. Black tea is high in tannic acid, retains moisture, and keeps lips smooth and taut. To give hair a shine, mash an over-ripe banana; combine with 3 drops of almond oil. Massage into dry hair, leave on for 15 minutes. Shampoo as usual. Many of the hints found here are the product of tradition passed from one generation to another. They cover advice on care of the body from head to toe, a common sense approach to first aid and using medicines, recipes for non-toxic cleaning solutions, ways to alleviate common ailments with ingredients you probably already have on hand, and more. Discusses collecting information, security measures, codes and other ways of passing on information secretly, finding and interpreting clues, emergency techniques, and related topics. "Discusses football skills, including the proper techniques for passing, rushing, receiving, blocking, and tackling and provides tips for offense, defense, and special teams, including drills and tricks from the pros"--Provided by publisher. For the Love of Beer In this tour de force of 100 top tips and tricks, Beer Hacks presents the very best and most creative ways to serve, share, store, and savor your favorite brews. There's PROBLEM SOLVING: Warm beer? Chill a bottle

in about a minute with a can of compressed air. DIY PROJECTS: Turn empty bottles into guitar slides. PARTY TRICKS: The one foolproof technique for shotgunning a beer. FLAVOR BOMBS: a French press is all you need to infuse an ale with fresh berries. Whether you're hosting a tasting, replenishing after a workout (that's right—beer has more electrolytes than water), or relishing the singular tranquility of a shower beer, this book is your guide to making beer drinking better, easier, more interesting, delicious, and—especially—fun. Other tips and tricks: Keep beer cold by using an ice bag as a portable fridge. Make authentic bratwurst by boiling in beer. Visit Starckenberger brewery in Austria for a total beer vacation. A comprehensive guide to woodworking shows readers how to select the right wood, use plywood, make homemade veneer, set up a wood shop, and construct both cabinets and furniture. Original. For the past few years, Grant Thompson has spent his weekends starting fires, building cannons, and experimenting with dry ice and liquid nitrogen. He's made pumpkins explode, defied gravity, and discovered countless ways to make everyday life easier using ordinary items such as butter, suntan lotion, cupcake wrappers, and aluminum foil. His discoveries and experiments, many posted online to sites such as YouTube, have earned him the title of the King of Random. With the help of the staff at Instructables.com, Thompson has compiled the best of his weekend projects in Life Hacks. With

life hacks from the King himself, you'll see how easy it is to have better summers, less stressful holidays, and cooler?literally?birthday parties. Following Thompson's instructions in this book, you'll be able to: Make dry ice with a fire extinguisher Create carbonated ice cream Start fires with plastic water bottles Charge your cell phone? using your own energy Build working speakers for less than \$1 And much more Filled with the collective wisdom and experience of surgeons at the busiest department of colorectal surgery in the world, Cleveland Clinic Illustrated Tips and Tricks in Colon and Rectal Surgery walks you step by step through each procedure, with pointers given along the way as if from a trusted mentor. You'll find a unique collection of insight and personal clinical experience in dealing with challenging and unusual situations—tips and techniques you can use when faced with similar circumstances in the operating room. If you are considering a career as a perfusionist, you must read this book. Though small, this powerful book is filled with tips and tricks to increase your odds of getting accepted, the author reveals how the admissions process works, why so many good applicants get rejected, and the most impactful strategies for securing a spot in a perfusion training program. Written with the perspective of someone who has been involved in hundreds of admissions decisions to perfusion school, the knowledge summarized here is invaluable for anyone who would like a leg up in the

competitive process of getting into perfusion school. The fans of Blizzard Entertainment are some of the most innovative and passionate fans in the world. The Blizzard Cosplay Book is a celebration of their creativity and love of the characters that inhabit the many worlds of Blizzard. Featuring costuming tips, tricks, and photos from the best across the globe, The Blizzard Cosplay Book is a must-have for fans old and new of epic adventures and killer shoulder pads. 'She's street-smart and hard-headed. If Roxy Jacenko has a tip, I want to know about it.' Helen McCabe, Digital Content Director, Nine 'Roxy never fails to deliver and this book is an easy, interesting read that people in a lot of professions (not just PR) could learn something from.' Jackie O, Radio Personality, KIIS Network 'As the saying goes, "If you want something done, ask a busy person", or just ask Roxy! When the totally tenacious PR and brand-building expert delivers her industry-insider advice, you listen. If you're growing your own brand, or you're a budding PR dynamo, Roxy's Little Black Book of Tips & Tricks might just become your bible.' Emily Taylor, Editor, InStyle Australia The fact that I'm sitting here writing a business book when, at school, I was the student who read the crib notes rather than the actual books is rather ironic. However, if I've proved anything over the years, it's that you needn't be the smartest girl in the room or get the highest marks (heck, I didn't even go to uni!) to succeed in PR or business. If I can do it, anyone can. The trick is

to be willing to give up your excuses and consistently put in the work. Roxy Jacenko built a PR empire on intuition, common sense and an unbreakable work ethic. Now she's passing on her best business advice, tips and tricks in a handsome handbag-sized volume that's perfectly sized for the millennial worker on the run. From writing a stand-out application to building your brand to generating killer social media buzz, Roxy's Little Black Book of Hints & Tips is a must-read resource for aspiring publicists and business builders, and for anyone already in the PR industry. Toss Lily into your project bag and bring her stitching savvy, troubleshooting techniques, and no-frills know-how wherever your knitting takes you! Are you one of the thousands of Lily Chin converts who swear by her legendary Tips & Tricks classes? Or are you an avid knitter in search of a portable, accessible technique guide? Knitters of every level will love Lily Chin's Knitting Tips & Tricks for its simple solutions to everyday knitting problems. Covering everything from knitting standards and conventions to working with various types of yarns to fixing stitch mistakes, Lily's book is a comprehensive distillation of her decades of experience, and by the end of it she will have answered knitting questions that you didn't even know you had. The ultimate pocket guide to quilting, this book is packed with expert tips and tricks on equipment, short cuts, organization, color, patterns, machine quilting, and more! Providing 101 great tips for beginning quilters but also

filled with new information for experienced quilters, there's something for everyone to try! Written by a nationally-known quilting trade speaker, columnist, and consultant, author Penny Haren shares her expert knowledge and teaches you all the tricks of the trade in this convenient and compact pocket guide! Includes more than 120 tips for editing and writing your code, navigating within the IDE, and compiling, debugging, and deploying your application. Also includes section dedicated to VS.NET 2005, keyboard shortcuts for the majority of tips, and more than 90 figures and screenshots. Enjoy personal experiences, tips and tricks from our rabbit barn, along with a couple of special stories. Cindi is an ARBA Registrar who has raised rabbits with her family since 1998. Her and her husband are members of the American Netherland Dwarf Rabbit Club, she currently serving as the Zone 4 Director for Holland Lop Rabbit Specialty Club, and also serves as the Secretary/Treasurer for the Texas Holland Lop Club This Excel guide and its short video tutorials are a life saver! Now you can learn how to use Excel more efficiently with many useful tips and tricks in this book and its quick videos. I'll show you how to get your Excel work done faster on either Windows or Mac platform. There are numerous useful shortcuts, tips, tricks and exercise files inside for you to practice along. All these will help you increase your productivity so that you can produce reports in minutes instead of hours. In Chapter 14, I provide a hassle-free download

link for the 56 tutorial videos and exercise files. It is widely agreed that close to 60 percent of Excel users leave 80 percent of Excel untouched. That is, most users do not tap into the full potential of Excel's built-in utilities. Excel remains one of the most underutilized tools in the entire Microsoft Office Suite. The 14 chapters of this book and its videos serve as an exhaustive collection of quick tutorials on Excel shortcuts, tips and tricks. It's very good for beginners and advanced learners alike because it's accompanied with 56 quick HD demo videos. In these videos, I use a practical approach to simplify everything you need to understand to help you speed up your learning of Microsoft Excel. Microsoft Excel is a tool is used in virtually all careers and is valuable in both personal and professional settings. For example, you can use it to keep track of medications in a hospital inventory, create a financial plan for retirement, or to do other similar activities accurately and efficiently. This book and its demo videos are very valuable because they introduce the fundamental and

advanced skills necessary to get you started quickly in using Excel. You will discover that the first few chapters or videos alone will make you very productive in a short period of time. Finally, if you have questions or need further help, you can use the support link I provide in Chapter 14. I will get back to you very quickly. Ace the echocardiography boards with this unique review tool! Questions, Tricks, and Tips for the Echocardiography Boards provides one-of-a-kind assistance directly from those who have recently passed the exam - including hundreds of questions and video clips that mimic what you're likely to encounter. The Second Edition also incorporates valuable feedback from Dr. Sorrell's recent fellows, ensuring complete, up-to-date coverage of the information you need to know to perform at your best on the exam. Fly fishing can be an incredibly exciting and rewarding activity, but it is also very challenging, requiring skill, planning, and perhaps a little bit of luck. Catching the big one requires plenty of preparation, from choosing the right gear to scouting locations and managing travel.

Whether you're fishing in freshwater streams or large bodies of saltwater, wading near the banks or drifting in a boat, *The Big Book of Fly Fishing Tips & Tricks* is the one resource every angler should consult. Featuring vivid photos and lessons from renowned expert C. Boyd Pfeiffer, *The Big Book of Fly Fishing Tips & Tricks* is loaded with information that will lead to simpler, faster, cheaper, and more effective fishing. It offers essential advice and step-by-step instructions on tackle; rigging your fly outfit; fighting, landing, and releasing a fish; casting under a range of different conditions; unsnagging ties; and more. Discover the wealth of tools and methods used to tie a wide variety of flies, with essential details on legs, tails, bodies, and wings. With full-color photos providing detailed illustration for hundreds of tips, tricks, and strategies, you're sure to be fully prepared for every fly-fishing scenario and situation. No angler will want to be without this indispensable reference.

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